

**LACC College Citizens' Bond Oversight Committee Meeting  
Minutes**

**Thursday, January 10, 2013, 11:30 a.m.**

**Present:** Renee' D. Martinez, Paul Carlson, Marv Hoffman, Robert Schwartz, Chris Dunne, Kurt Tennyson, Jwyanza Hobson, John Freitas, David Bell,

**Absent:** Nicole Shanenian, Robert Pollyea, David Ambroz, Shana Won

**Called to order:** The meeting was called to order by Marv Hoffman at 11:37a.m., which was held in the Presidents Conference Room.

**Approval of Previous Minutes:** Marv Hoffman made a motion for approval of minutes. A second was made by Kurt Tennyson. All were in favor of minutes as they stand. Minutes were so approved with no abstention.

**President's Report:** President Martinez shared that we thought the P.E. building was going to be completed by spring break, but a delay has occurred. Everything else is on schedule and moving. The Student Union building has become very popular because of the rooms available for meetings. District meetings have been held there already. Paul Carlson did comment on the acoustics in the room were not the best when the dividers were put in place. Carlson has requested the sound be tested again when the dividers are in place. Marv Hoffman questioned the possibility of getting someone with a name in the rooms to generate income for the school. Mr. Carlson stated that was in progress.

**Update on Activities:** Chris Dunne discussed updates on campus projects and their progress. Handouts were provided to committee members.

**Science/Technology:** In closeout with final change orders submitted to DSA by end of January 2013.

**Franklin Hall & Jefferson Hall:** Completed and in DSA for final approval of revised path of travel design from parking structures #1 and #2.

**Holmes Hall & Student Services:** Both projects have been changed from Design Bid Build to Design Build projects. We now do not have to go with a low bid contractor. Harris & Associates are going to board January 16<sup>th</sup> with termination of contractor that won the job and have Design Build on board for completion of the project. The selection process will get started next week.

**Health, Fitness & P.E. Bldg.:** Walls are up on this project. Design revisions have created construction delays. The delays are being evaluated along with delays created by correcting contractor's field errors. The anticipated completion date is summer 2013.

**M & O Facilities:** This M & O facility is in the parking structure. There are designs for electric **cart** charging stations in place in the parking structure already. These are no longer needed due to the physical plant project. There will be electric **car** charging stations added to comply with ADA regulations. They will be close to the entrance of the parking structure. There will be 6 slots put into place in lot #4, upper level. They will have to remove 7 of the original parking spaces to put the 6 new spaces. There will be a fee charged to utilize these electric **car** charging stations. This is scheduled for completion in 2013.

**Athletic Field:** Demolition is almost complete. Topping slab for water proofing coat has been mostly removed. Upon completion of removal a new coat of water proofing will be applied along with a product called Aquafin. The new track will be placed on top of that as the final layer. This project should be finished in spring of 2013.

**MLK Library:** There is one outstanding change. This project is with DSA. Closeout phase is 99% complete.

**Student Services & Holmes Hall:** both have been changed from Design Bid Build to Design Build. Harris & Associates are going to board January 16<sup>th</sup> with termination of old contractor and have Design Build on board for completion of the project. This is on the board of trustees for January 16, 2013 for approval.

**Communications Building:** Re-roofing was completed at the end of December and the ponding issue has been resolved.

**Emergency Lighting, Fire alarm, and Security Systems:** Still on hold because of Districts Physical Security program. This may be a challenge due to budget constraints. There is approximately 3 million for construction, which may not be enough to complete all of the campuses wishes for the project.

**Site Utilities Infrastructure-Central Plant:** These are in closeout.

**Campus Landscape:** The design is in two phases. **Phase I** has been completed. The design has been submitted to DSA and was approved. **Phase II** is basically complete; it cannot be completed until the designs of Cesar Chavez, DaVinci and the south gym are complete.

**Red Line Pedestrian:** This is the Vermont Street improvements. We are still struggling with the City of Los Angeles. Harris and the City of Los Angeles recommended the moving of this project to the West Los Angeles office to hopefully get the plans reviewed and finalized. The design is complete and waiting for the permits.

**Cesar Chavez:** The selection goes to Board of Trustees on January 16, 2013 for approval of the award of contract for DLR Group. They would like to get the design started in early February 2013. Current schedule is looking at 2017 for completion. If swing space issues are resolved 2016 is a possibility for completion of this project. President Martinez informed the committee that Chris has shared information with the deans who have shared information with their department chairs regarding swing space and the challenges that may occur.

**Clausen Hall:** All FCD issues have been completed. This project should be completed by summer of 2013.

**Da Vinci Hall:** This project is now in DSA. They would like to start construction when swing space issues are resolved and Clausen Hall is complete.

**Green Technology Student Union Building:** closeout on this project is approximately 30% complete. Health permits were obtained last month to use the kitchens. They are ready for the commercial enterprise when they arrive.

**Physical Plant (M & O) & Tennis Courts:** The design build selection process has been completed. Pankow has been selected as contractor for this project. The award of the contract is scheduled for approval by the Board of Trustees on January 16, 2013. There will be 6 tennis courts on the City College campus. They will be constructed by a specialty construction company. These courts may be available for rental purposes to generate funds.

**Learning Support Center & Monroe Street, Demolition of Men's Gym, Pool, Maint & Misc Bungalows:** This is a Design Build project that has been released from the moratorium. It was stopped late last week by district. There is approximately 7% construction contingency for these 3 projects. District and Design Build would like 10%. Paperwork for this project has been presented to district for their review and approval of the chancellor. This project programming is 98% complete, but is still on hold due to the moratorium waiting for approval. Marv Hoffman asked if there was a need to compose a letter and send to the board of trustees for the completion of this project. Marv also requested that the 10% contingency verses the 7% available be placed on our next meeting to be discussed regarding the progress.

**South Gym Modernization:** Is in DSA and should be out by the time the Health Fitness building is finished. Construction should start at that time. There is a challenge with swing space for some of the classes. This challenge is apparent when you have specialty classes such as dance classes. These classes have special requirements in order to conduct the classes.

**Chemistry and Life Science Modernization:** The bridge project was completed over winter break. There are small items that need to be completed at this time.

**Central Plant Phase II:** Need to meet with Build-LACCD to convince them of the need to have this project. There have been 5 meetings cancelled by Build-LACCD team. They need to meet with them to get this project approved. This project is to complete the pumping and cooling capacity need for this campus.

**ADA Compliance:** Phase I & II design are not near completion. Phase I is removal of interior barriers in MLK, Sci-Tech, CDC, Franklin Hall, Jefferson Hall and Parking Structure that can be completed while the buildings are in use. Phase II is remodeling the Theater Arts, Rad Tech and Communications building and cannot be completed while the buildings are in use.

**New Business:** Chris Dunne informed the committee that effective February 1, 2013 DSA will be charging to make changes. This is an hourly rate of \$187.00. The concern is that there have not been funds set aside for this additional expense. Jwyanza Hobson, ASG president, inquired about signage for the Veterans department indicating how to reach the location in the Student Union building. Paul Carlson suggested he submit a maintenance request to the paint shop requesting direction signage to Veterans department inside the Student Union.

**Public Speakers:** NONE

The next meeting is scheduled for April 11, 2013 at 11:30am in the Presidents Conference Room.

Meeting was adjourned at 12:57 pm.by Marv Hoffman.

Submitted by:

Ronda Goudeau