



LOS ANGELES COMMUNITY COLLEGE DISTRICT

CITY / EAST / HARBOR / MISSION / PIERCE / SOUTHWEST / TRADE-TECHNICAL / VALLEY / WEST

NEW PROTOCOL FOR FACULTY REGARDING COVID-19 EXPOSURE INCIDENTS

Any instructor that has a student who contacts them about testing positive for COVID-19 **OR** is experiencing the symptoms of COVID-19 exposure must report the incident immediately to the Office of the President, the phone numbers for all Presidents are online at www.laccd.edu/coronavirus.

According to the [U.S. Centers for Disease Control](https://www.cdc.gov), the current symptoms include:

- Fever
- Cough
- Shortness of breath

The CDC's "emergency warning signs" of coronavirus includes:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion or inability to arouse
- Bluish lips or face

Initial Faculty Response to Report from Student Related to COVID-19

If a student reports to a faculty member that they have tested positive for COVID-19, the instructor will give the following instructions to the student:

- Immediately home isolate
- Call your doctor or healthcare provider for further direction
- Continue to monitor your symptoms closely and seek medical care as soon as possible if symptoms get worse
- Keep in contact with your instructor with updates on your condition
- Make arrangements with your instructor for class accommodations
- Make sure you immediately get in contact with, and remain in contact with the [Los Angeles County Department of Public Health](https://www.lacounty.gov/health)
- If you are having difficulty breathing or keeping fluids down, go to an emergency room, urgent care, or call 911

Further Guidance to Faculty Member

If a student reports to a faculty member that they have not tested for COVID-19, but are experiencing symptoms of the coronavirus, including fever, cough and/or difficulty breathing, the instructor will give the following instructions to the student:

- Immediately home isolate
- Call your doctor or healthcare provider for direction
- Monitor your symptoms closely and seek medical care as soon as possible if symptoms get worse
- Keep in contact with your instructor with updates on your condition

- Make arrangements with your instructor for class accommodations
- Call your doctor if you have had close contact with a person who has a confirmed case of COVID-19
- If you are having difficulty breathing or keeping fluids down, go to an emergency room, urgent care, or call 911

Steps To Informing Other Students

If the student has been in a classroom within 14 days of reporting to their instructor of experiencing symptoms of COVID-19, or has tested positive, the instructor will inform other students with the following message:

“A student in our (INSERT NAME OF CLASS, NOT STUDENT) class is experiencing symptoms of COVID-19 (OR INSERT “has tested positive for COVID-19”) and you may have been exposed to the virus. Please monitor yourself for symptoms of respiratory illness, such as fever and dry cough. In an abundance of caution, it is recommended that you voluntarily self-quarantine and make arrangements with me for class accommodations. If you experience any symptoms, please call your doctor before going in to seek care. Additional information is available at: <http://publichealth.lacounty.gov/>.”

Any instructor who has a student reporting a positive test for, or experiencing symptoms of, COVID-19 should follow the same instructions given to students if they have been in contact with the student within the past 14 days. Namely, they should home isolate for 14 days and carefully self-monitor for symptoms, and call their doctor for direction. The instructor should also immediately inform their direct supervisor so that the college can send out further notifications as needed.

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