

Program:	Paralegal Studies - Associate in Arts (AA) Degree
Meta-major:	Languages, Humanities, & Communication

Fall Year 1	Winter Year 1	Spring Year 1	Summer Year 1	Fall Year 2	Winter Year 2	Spring Year 2
CAOT 084 MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING <i>Advisories: ESL 005A, CAOT 001</i> 3 units	To reduce units in primary terms, it is suggested to take a GE course (3 units)	LAW 014 LAW OFFICE MANAGEMENT 3 units	To reduce units in primary terms, it is suggested to take a GE course (3 units)	LAW 002 BUSINESS LAW II 3 units	To reduce units in primary terms, it is suggested to take a GE course (3 units)	LAW 004 DIRECTED FIELD WORK IN LEGAL ASSISTING <i>Prerequisite: LAW 010</i> 3 units
COMM 101 PUBLIC SPEAKING 3 units		LAW 001 BUSINESS LAW I 3 units		LAW 011 INTRODUCTION TO LEGAL ASSISTANT II <i>Prerequisites: LAW 010, ENGLISH 101</i> 3 units		LAW 017 LEGAL WRITING <i>Prerequisites: LAW 010, ENGLISH 101</i> 3 units
LAW 010 INTRODUCTION TO LEGAL ASSISTANT I <i>Corequisite: ENGLISH 101</i> 3 units		LAW 019 PROPERTY AND CREDITOR RIGHTS 3 units		LAW 012 TORT LAW AND CLAIMS INVESTIGATION <i>Prerequisites: LAW 010, ENGLISH 101</i> 3 units		LAW 051 LEGAL RESEARCH FOR PARALEGALS <i>Prerequisites: LAW 010, ENGLISH 101</i> 3 units
LIB SCI 101 COLLEGE RESEARCH SKILLS <i>Advisory: CAOT 001</i> 1 units		Area D2: Communication and Analytical Thinking Suggested: MATH 125 INTERMEDIATE ALGEBRA <i>Prerequisite: MATH 115</i> or Any equivalent or higher level MATH course 3 - 6 units		**MAJOR ELECTIVE Choose any Suggested: LAW 003 CIVIL RIGHTS AND THE LAW or LAW 007 STREET LAW (<i>Advisory: ENGLISH 101</i>) May also fulfill Area B2: Social and Behavioral Sciences requirement 3 units		**MAJOR ELECTIVE Choose any 3 units
Area D1: English Composition ENGLISH 101 COLLEGE READING AND COMPOSITION I <i>Prerequisite: ENGLISH 028 or ESL 008 or Placement by multiple measures; Advisory: ENGLISH 108</i> 3 units		*Area B1: American Institutions Choose any 3 units		*Area E1: Health Education (Unless 3 major units are double counted as GE) Choose any 3 units total		*Area A: Natural Sciences Choose any 3 - 5 units
*Area C: Humanities Choose any 3 - 5 units						
Semester Units:		16 to 18		15 to 18		15
				Major Units: 43 (3 units may also fulfill GE requirements)		
		Area E1 may be waived if 3 major units are not double counted as GE Area E2 waived as this is a high-unit program	General Education (GE) Units (21 unit minimum):	21 to 28		
			Total Units (60 unit minimum):	61 to 68		



****MAJOR ELECTIVE**
 Choose two courses from:
 LAW 003 CIVIL RIGHTS AND THE LAW; *Also fulfills Area B2: Social and Behavioral Science requirement*
 LAW 007 STREET LAW (*Advisory: ENGLISH 101*); *Also fulfills Area B2: Social and Behavioral Science requirement*
 LAW 013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION
 LAW 018 MARRIAGE AND FAMILY LAW
 LAW 033 LAW AND THE MEDIA
 LAW 035 IMMIGRATION LAW FOR PARALEGALS
 LAW 037 BANKRUPTCY AND CREDITOR'S RIGHTS
 LAW 038 CRIMINAL LAW & PROCEDURE
 3 units each