

LACC College Citizens' Bond Oversight Committee Meeting
Minutes
Thursday, February 20, 2014, 11:30 a.m.

Present: Marv Hoffman, Robert Schwartz, Chris Dunne, Miguel Renteria, Kurt Tennyson, Nicole Shanenian

Absent: Renee' Martinez, Robert Pollyea, Shana Won, David Ambroz, John Frietas, David Bell, Anil Jain

Called to order: The meeting was called to order by Marv Hoffman at 11:35 a.m., which was held in the Presidents Conference Room.

Approval of Previous Minutes: Minutes were unable to be approved as there was no quorum at this time.

Chris Dunne introduced Miguel Renteria, as the new Project Director for Harris & Associates. He has been with the company since December 2, 2013. This will be Miguel's first meeting with the College Citizens' Bond Oversight Committee.

Miguel shared a brief summary of his background with the committee. He is a licensed architect and has been doing this type of work for the past twenty five years. Miguel met with the PMO team and they are all working well together on the projects.

Chris Dunne asked that those committee members present introduce themselves to Miguel.

Robert Schwartz asked Chris Dunne to share some of the District changes and how they have become involved with the work being done on this campus. Chris responded that one of the changes district decided was to reduce the staff size of Harris & Associates. They also took some of the tasks for themselves such as estimating, scheduling, and (BIM's) Building Information Management which Harris & Associates used to provide. These tasks are now provided by a central office.

Marv Hoffman announced that David Ambroz and Robert Pollyea have both resigned from the committee. Marv has asked for recommendations from President Renee' D. Martinez, administrator and other Bond Oversight members. Marv also stated that there is a challenge with attendance of committee members. There has not been a quorum of attendance for the last two meetings. Nicole Shanenian suggested a time change may work. Marv responded that lunch time seemed to work for most initially. Marv suggested teleconference as a possibility for future meetings to get participation up. Marv shared that the "Brown Act" would become involved with this method. Nicole suggested a system called *meeting wizard.com* as a way of confirming attendance.

Update on Activities: Chris Dunne started off the report since it was the last one he reported on.

Science/Technology: All DSA change orders have been submitted and are waiting for DSA approval in order to close this project out.

Cesar Chavez: We are 90% done on the pre-design phase of this project. We are now in the process of obtaining signatures from the proper individuals to confirm that is what they are going to design based on. Miguel met with sheriffs to confirm that what was planned for their area is what is needed. He met with Bob Garcia, and his team, they toured the campus and should have a resolution by next week in order for this project to move onto the design phase.

Marv Hoffman asked if all of our buildings have been released from the moratorium. Chris Dunne stated yes.

Clausen Hall: Construction was started inside this building. Unfortunately there were two sets of contractors that went bankrupt and new contractors had to be hired. This delayed progress of this project. It is scheduled to be completed by late November 2014.

Da Vinci Hall: This project is currently 99% complete in design and is with DSA. There will be a backcheck by the end of April. The challenge with this project is that Clausen Hall has to be completed in order to start Di Vinci Hall. They are expecting to start construction in January 2015 for Di Vinci Hall. It will take that amount of time to complete Clausen Hall.

Franklin Hall Modernization: This project is waiting on ADA pathway of travel CCD to be finally approved by DSA. There was a meeting regarding this project and it should be closed out in the near future.

Holmes Hall & Student Services: construction was started and the interior demolition phase has started on this project. This should be finished sometime in 2015.

Jefferson Hall: This project is the same as Franklin Hall and waiting for the path of travel. The original path of travel was from parking lot #1 across the street which had to be switched to the parking structure because of the RedLine project being held up by the city. They need to get that CCD approved and the final changes complete so it can be closed and certified.

Health, Fitness & P.E. Bldg.: They moved in January 6, 2014. This project is up and running. They are now in the negotiations phase with the contractors and PMO regarding the delays, the amounts and change orders. They expect to have a solution when meeting today to discuss the COP change order proposal and the causes. There is a challenge with the flooring in the fitness center. They need to negotiate a settlement.

Marv Hoffman has requested that a map of the different buildings be placed on the report in order for the committee member to be familiar with new campus locations. Chris said he would have this included.

M & O Facilities: This is the small project that is in the parking structure. There is a minor revision to the M & O area. This is due to the change out. They will be adding some car

charging stations to the parking structure. Those plans are getting prepared to be submitted to DSA. There will be 6 car charging station placed in the parking structure.

Athletic Field: The field is open and classes are being taught. The field is not ready to be leased to outside vendors.

MLK Library: The paperwork has been submitted to DSA. They are waiting for DSA's final certification.

Student Services/ Demolition of LRC: The construction and demolition on this building has started. This is also a design-build project. Unfortunately this presents access challenges to the track and field campus area. The program calls for completion of this project by December 2015.

Monroe Street Plaza: This project is part of the landscape project. They are waiting until the Student Services building is complete to continue completion on the plaza landscape in order not to have to have the area destroyed and landscaped again.

Student Union Building: This project was certified and closed out by DSA. It is also a LEED Gold building and received two awards. It won a Design Build and a CMA award.

Physical Plant (M & O) & Tennis Courts: This building is 90% completed and in the backcheck process going to DSA. They expect plan approval by the summer of 2014

South Gym Modernization: This project has approved plans and is in the process of procurement. This one is tied to Di Vinci Hall. They are trying to bundle the two projects together. This means the South Gym and Di Vinci Hall. They will not have to relocate classes from the South Gym. Di Vinci Hall will start early next year, 2015. If Di Vinci Hall is not ready they may have to do South Gym & Di Vinci Hall together.

Demolition of Men's Gym, Pool, Maint & Bungalows: This project is ready to go except for the Men's Gym is being used for swing space. It won't be done or tied to the Cesar Chavez project. They want to keep it as long as they can for swing space. It has to be demolished before they can do the landscape.

Chemistry & Life Science Modernization These two projects were done together in conjunction with the Health Fitness Center. They are both in closeout and are still working with the contractor and the architect. Closeout documents are done and have been submitted to DSA.

Tennis Courts: This has been bundled with Physical Plant and the M & O building. The design is moving forward and they hope to get it under construction early next year.

Emergency Lighting, Fire Alarm, and Security Systems: They are in the process of requesting a proposal for this project. They would like to send it out and get a bid resolved by

summer of 2014. The process would be pre-design, bid, award, design and then construction. This is a design-build project.

Site Utilities Infrastructure: The logs have been done on this project. They are in the process of doing final documentation with the contractor to get some of the final completion of the project submitted.

Campus Landscape: This project is 98% completed. Miguel Renteria will be meeting with the landscape architect today to discuss the sign issues. He will be looking for cost effective results.

Red Line Pedestrian: This project is in the bid and award phase. They are hoping to open the bids by summer of 2014. They are coordinating with the PMO procurement phase of the project. This is the walkway project.

Central Plant Phase II: This project is in the pre design phase. They are scheduled to meet with the Facilities department to finalize the details and to make sure the program meets their requirements.

ADA Compliance: Miguel Renteria is working with HYA architect and identified several ADA issues that need to be resolved. Miguel met with and toured the campus with them to point out the ADA needs. They went to DSA, submitted drawings which were sent back with comments. They are to get back to DSA by the end of March 2014 with a backcheck. It is in design and they hope to have approval by end of summer 2014.

President's Report: President Martinez was unable to attend and no report was submitted.

Public Speakers: None

Guest: None

New Business: None

The next meeting is scheduled for May 29, 2014 at 11:30am in the Presidents Conference Room.

Meeting was adjourned at 12:34 pm.by Marvin Hoffman

Minutes prepared by Ronda L. Goudeau