

Cinema 2 - Scheduling and Planning - Checklist

Shooting Date(s) _____

Equipment:	Camera	batteries	AC adaptor	battery charger	Tape /chip	Tripod	Monopod	Other support
Lights	Extension cords	Reflectors						
Script/ storyboard	Slate	Shot list		Food	Drink			

Actors: Role	Name	Phone	email	Release

Props: Description	Date Needed	Provided by producer	Provided by Actor	Other Provider (phone Number)

Costumes:Description	Date Needed	Provided by producer	Provided by Actor	Other Provider (phone Number)

Locations:	Date	Address:	Permit	Contact phone/ email

